



Mastering Team Leadership Skills Training

Description

Introduction

Working in teams is much more effective than working with the old style bureaucratic management. This has been well demonstrated by first the Japanese experience and later in other countries around the world. But the transition from hierarchy to teamwork requires the study and application of the principles of team style management. In this programme you will learn how to:

- Enhance your team leadership skills
- Motivate and manage your people for effective accomplishment
- Deal effectively with conflict in a team
- Build a high performance team

objectives

- Recognize the difference between ineffective and effective teams
- Study the different team player styles and their impact
- Devise a strategy to manage the team through the stages of development
- Discover techniques for improving their personal performance as a team leader
- Examine the art of motivating employees
- Consider methods of dealing with conflicts between team members
- Review strategies for handling difficult people

Contents

Day One

Building a High Performance Team

- The Goals of Teamwork
- High Performance Team Masterplan
- Identifying Effective Team Behaviours

- Identifying Ineffective Team Behaviours
- Understanding Team Player Styles
- Overcoming Obstacles to Effective Teams

Day Two

Leading Different Types of Teams

- Employing Teams
- Creating Virtual Teams through Technology
- Overcoming Resistance to Teamwork
- Meeting Team Performance Challenges
- Understanding the Stages of Team Development
- Essential Skills for Team Leaders

Day Three

Self Motivation and Development

- Harnessing the Power of Your Abilities
- Choosing Empowering Beliefs and Values
- Building Your Self Confidence
- Maintaining a Positive Attitude
- Strengthening Determination and Commitment
- Turning Ideas into Action

Day Four

Dealing with Team Conflict

- Defining Team Conflict
- Understanding the Causes of Conflict
- The Thomas-Kilman Conflict Mode Instrument
- Dealing with Different Learning Styles
- Managing Conflict Effectively
- Obtaining the Benefits of Productive Disagreement

Day Five

Dealing with Difficult Team Members

- Common Causes of Difficult People on a Team
- Types of Difficult People
- Adopting an Assertive Approach
- Models for Effective Counseling
- Managing the Difficult Team Member
- Dealing Appropriately with Personal Criticism