

Advanced Contracts Translation Training

Description

Introduction

This training course explains two dominant ideas in professional writing that will help you produce persuasive, usable resumes, letters, memos, reports, white papers, etc. This section outlines the concepts of rhetorical awareness and user-centered design, provides examples of these ideas, and it contains a glossary of terms.

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The course will be structured in a practical, “hands-on” manner, offering the attendees’ constructive critiques of their writing style, grammar, spelling, and legal analysis, regularly and directly. It is anticipated that by the end of the course, each student will have fashioned a toolbox of legal writing skills enabling them to effectively engage in public discourse using the craft of legal writing.

Objectivers

In this training course , you will learn:

- Purpose (why the document is being written, the goals of the document
- Audience (who will read the document, includes shadow readers-unintended audiences who might read your work)
- Stakeholders (who may be affected by the document or project)
- Context (the background of and situation in which the document is created).

The Outlines

Types of Legal Literature

- Write the legislative (laws, contracts, regulations, rules, commandments
- Analysis of the substantive legal (court judgments, arbitration awards, the formulation of the legal opinion notes, internal memos, etc.).
- Impartial legal analysis (notes pleadings)
- Communicate through writing (regular letters, e-mail)

The difficulties in understanding the legal text, England (at the level of the floor, a group of words, phrase, sentence, the relationship between the sentences)

Formal Qualities

- Organization of the legal document
- The terms defined
- Punctuation

Vocabulary

- Choice of words (official words, technical words, words borrowed)
- Formulas cogens (must, may, may not be prohibited, the right, required)
- Artificial legal language
- Redundancy (terms of marital and Triple)

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Sentence Structure

- Elements of the legal basis
- Building Paragraphs
- Writing templates
- The syntax of legal analytical
- Legislative syntax (sentence wisdom and phrases restrictive sense)
- Methods syntax legal (attribution, parallelism, connectivity path of kindness, chapter, the subsequent restriction of the name)

Exercises

Reading and analysis and translation of selected texts from Arabic and English (the laws, contracts, memoranda of the pleadings, a court ruling, the decision to arbitration, power of attorney).